

# ***Art Holst's*** **Room and A-V Set-Up**

Just as the ambiance in a restaurant enhances the enjoyment of a meal, our room set-up and A/V requests enhance Art's program **for the ultimate benefit and enjoyment of the audience**. Please discuss any changes in the Room and A-V Set-Up below with us beforehand. **We are flexible**. Our only concern is to do the best program that we can do for your group. We do not want to cause you additional work, but sometimes **just a little extra effort can mean a great deal to the outcome**. An ineffective room set-up can sabotage the best speech.

## **1. Audio Visual Materials:**

- **Wireless (TIE CLIP) microphone**

## **2. Staging:**

- **A podium for notes and FULL lighting on the speaker (no spot light on the speaker)**

## **3. Recording:**

- **A/V taping is encouraged**. If you're interested in taping Art's presentation, **please contact Holli Catchpole in advance at (800) 238-9339**.