

# Scott Klososky's Room & A/V Set Up

The following is a list of room & a/v preferences. Please know these are flexible if there are extenuating circumstances.

- **Staging:** Scott will use his laptop from the stage, so a podium or table is needed, along with a stable Internet Connection.
- **Microphone:** Wireless lavalier microphone
- **Screen & Computer Projection System:** Scott will use his own laptop because he often has music and video files that would not be easy to move to another computer. He uses a 2010 Mac Book Pro. An LCD projector system compatible with a Mac computer is required, as well.
- **Media/PowerPoint/Materials:** Scott uses "Keynote" to create his media presentation and often works on it up until the last minute, because of the way he often customizes them for the audience. For these reasons, he is not able to send his slides in advance. However, he does have a handout that can be sent in advance. Please let us know if you have any deadlines for materials, so we can do our best to meet them.
- **Recording:** Recording is not permitted without advanced written authorization from the speaker. **If you plan to video or audio record any portion of Scott's program, please contact our office to request a Recording Agreement.** Depending on the intended usage, an additional licensing fee may apply.